To Applicant,

Attached find an application for a permit pursuant to the Uniform Fire Code.

Please fill out the enclosed application and return it along with the appropriate permit fee payable to:

Rutgers University  
Department of Emergency Services  
55 Commercial Avenue  
New Brunswick, NJ 08901  
Phone: 848-932-4800

NOTE: Permit applications must be submitted no later than one week prior to the event date. Permits not received within this time period will not be approved.
APPLICATION FOR PERMIT

"Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of a process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the Fire Official." [N.J.A.C. 5:70-2.7 (a)]

Date of application: ____________________________

Event Location: ____________________________

Event Date: ____________________________  Event Time: ____________________________

Applicant Name: ____________________________  Email Address: ____________________________

Address: ____________________________

Organization Name: ____________________________

Telephone Number: ____________________________  Emergency Number: ____________________________

Campus: ____________________________  Registration Number: ____________________________

The above named applicant hereby requests permission to conduct the following activity at the above indicated location:

____________________________________________________________________________________

____________________________________________________________________________________

And for the keeping, storage, occupancy, sale, handling or manufacture of the following:

____________________________________________________________________________________

____________________________________________________________________________________

(State quantities for each category to be stored, or used and the method stored or used:)

____________________________________________________________________________________

____________________________________________________________________________________

I hereby acknowledge that I have read this application, that the information given is correct, and That I am the owner, or duly authorized to act in the owner's behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the fire official.

Signature: ____________________________  Date: ____________________________